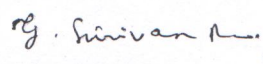
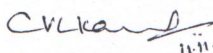


Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Format for submission of Academic Advisors Report (AAR)

Annual Academic Review Report (AAR)						
S.No	Zone	District	Name of the College,place	Item	Grade *	Impression
1	III	GUNTUR	S.K.R.B.R. College, Narasaraopet	Conduct of Classes	A	Well conducted
2				Co-Curricular Activities & Extra-Curricular Activities	B	Less number of activities
3				College Activity Register	B	Not in CCE format
4				Departmental Activity Registers	B	Not in CCE format
5				Discipline in the campus	A	Good
6				IQAC	B	AQAR not prepared
7				JKC	C	Not functioning
8				DRC	C	Not DRC
9				Career Guidance Cell	B	No Record
10				Mana TV	C	Not functioning
11				Library	A	Well maintained
12				Research & Laboratories	B	No research lab
13				Games & Sports	B	Needs improvement
14				Foundation Courses	A	Well conducted
15				Teacher Evaluation by Students	A	Well documented
16				Maintenance of Registers	B	Maintained satisfactorily
17				Teaching Diaries & Plans	A	Well maintained
18				NCC / NSS	B	Less number of activities
19				Women Empowerment Cell	B	Less number of activities
20				Red Ribbon Club	C	No activities
21				Sanitation & drinking water	A	Good
22				Cleanliness	A	Good
23				Functioning of Lecturers	A	Functioning well
24				Over All Impression on the College	B	Satisfactory
25	Any Other important Observation					
	The college is located in the semi urban area in spacious buildings with adequate furniture and necessary facilities. Aided Staff members are properly maintaining their documenting. CCE formats are not followed for college and departmental activity registers. Innovative teaching learning strategies can be implemented by incorporating virtual labs, OERs and e-lessons.					

Signatures of Academic Advisors

1  4/11/2014.
(G. SRINIVASA RAO)

2  11.11.14.
(C.V.L. KARUNA)

* A(Good)/B(Satisfactory)/C (poor)

Commissionerate of Collegiate Education, A.P
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Format for submission of Academic Advisors Report (AAR)

I-COLLEGE PROFILE

1	Name of the College, Website, email and Ph.No.	S.K.R.B.R College, Narasaraopet, www.skrbrc.com, skrbrc@gmail.com, 08647-223506	
2	Name of the Principal, email & Mob.No	K. Madhavi, madhavikommogi@gmail.com, 9494967069	
3	Name of the Vice-Principal, email & Mob. No.	Dr. D. Thirupathaiah, thirupathaiah.dulla@gmail.com, 9440587660	
4	Name of the IQAC Coordinator, email & Mob. No.	Dr. D. Thirupathaiah, thirupathaiah.dulla@gmail.com, 9440587660	
5	Year of Establishment & own land if any	1974, Own land (23.5 acres)	
6	Affiliating University	Acharya Nagarjuna University, Nagarjunanagar	
7	NAAC Grade with Cycle, Accredited Year & CGPA (if not Accredited Status of Preparations)	I Cycle, Grade B, 2007, 70.5 (Institutional Score)	
8	UGC Recognition (2F & 12 B)	Both 2f & 12(B)	
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	9.00 AM to 4.00 PM	
10	No. of Posts Sanctioned: 17	Regular Working: 4	Others Working: 17
11	Course wise & Year wise Students strength particulars (Proforma enclosed & to be submitted along with AAR)	List is enclosed	

II-CURRICULAR ASPECTS

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
12	Implementation of Annual Institutional Plan	B	Implemented	Suggested to prepare the plan in CCE format
13	Departmental Annual Curricular Plans	A	Implemented as per the prepared plan	
14	College Activity Register 2014-15	B	Maintained	Suggested to maintain the register in CCE format
15	Departmental Activity Registers (Dept. Wise)	B	Maintained	Suggested to maintain the register in CCE format
16	Add-on Courses (Department-wise) completed during 2013-14	C	No add on course	

Item		Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
17	Add-on Courses (Department-wise) in 2014-15	B	One course on Tally	Suggested to introduce two more courses
18	Coverage of Syllabus (Average Percentage)	A	70%	
19	Teaching of HVPE & Foundation Courses	A	All the foundation courses prescribed by CCE & University are taught	
20	No. of New UG & PG Courses introduced this year:	C	No new courses	
21	Maintenance of Student Attendance Registers	A	Well maintained	
22	Feedback forms on Curriculum from students	C	Not taken	Suggested to obtain feedback on curriculum at least from III UG students

III-TEACHING, LEARNING & EVALUATION

23	Teaching Diaries & Plans in the Prescribed Formats	A	Well maintained as per CCE format	
24	Co-Curricular Activities (College Level)	A	Good number of cocurricular activities are conducted	
25	Academic Competitions (College & Above level)	B	Less participation at university & above level	Students cane encouraged to participate in competitions conducted by other colleges and institutions
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	A	Conducted and record is properly maintained	
27	Subject wise result analysis	A	In Staff council meeting	
28	Teacher wise result analysis	A	In Staff council meeting	
29	Remedial Classes	A	Conducted	Suggested to maintain the register in CCE format
30	Record of Evaluation of Teachers by Students (Monthly from July 2014)	A	Well documented	

IV-RESEARCH AND CONSULTANCY

31	Is the College a Recognized Research Centre	C	Not a research centre	
32	No. of Research Guides in the College	C	Nil	
33	No. of Research Scholars working for M.Phil & Ph. D	C	Nil	

Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
Major/Minor/Other Research Projects	C	Nil	Staff members can be encouraged to apply for research projects from UGC/DST/ICCR etc
Research Papers Published in 2013-14 (International /National)	B	5 by Dr. Thirupathaiah	Other Staff members can be encouraged to publish papers
Papers Presented in 2013-14 (International /National/ State)	B	6 by Dr. Thirupathaiah	Other Staff members can be encouraged to present papers
Books Published in 2013-14 (Single Author/ Co Author)	C	Nil	
Seminars/Workshops/ Training Programme Conducted in 2013-14 (International /National/ State)	C	Nil	
Record of Consultancy in 2013-14	C	Nil	
Record of MOUs in 2013-14	C	Nil	At least one MOU with the neighbouring industry can be obtained

VI-EXTENSION ACTIVITIES

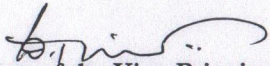
Record of Subject/Department Related Extension Activities	B	One activity K.Madhavi (English)	Other departments can be encouraged to do more activities
Name of the NSS PO & Mobile No.		V. Venkatesh, 9440366593 J. Lakshmi Narayana, 9849862316	
NSS Attendance register	A	Well maintained	
NSS activity register	B	Maintained	Suggested to take up more activities
Name of the NCC ANO & Mobile No.		Capt. Y. Anji Reddy, 9866804185	
NCC Attendance register	A	Maintained	
NCC activity register	B	Only one activity	Suggested to do more activities
Name of the Red Ribbon Club Coordinator & Mobile No.		V. Venkatesh, 9440366593	
Red Ribbon Club Activities	C	No activity so far	Suggested to conduct activities
Name of the Women Empowerment Cell Coordinator & Mobile No.		Mrs. K.S. Kavitha, 9177651225	
WEC Activities	B	2 activities	Suggested to conduct more activities
Name of the Eco-Club Coordinator & Mobile No.		J. Lakshmi Narayana, 9849862316	

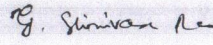
Item		Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
53	Eco- Club Activities	B	Only one activity	Suggested to conduct more activities
54	Name of the Consumer Club Coordinator & Mobile No.		V. Venkatesh, 9440366593	
55	Consumer Club Activities	C	No activity so far	Suggested to conduct activities
56	Any other Club	C		
IV-LEARNING RESOURCE				
57	Name of the Librarian & Mob.No		Y. Ch. Pulla Reddy, Asst Lib, 9441503585	
58	Access timings of the Library	A	8.30 AM - 5.00 PM	
59	Circulation of Books among Students	A		
60	Availability of Previous years Question papers	A	3 Books for each student for a period of 15 days	
61	Record of Visitors	A	Maintained	
62	Status of Library Automation	B	Partially automated	
63	e- Resources & e-Journals	C	Nil	
64	Name of Mana TV Coordinator & Mob.No		Not functioning	
65	Usage of Internet by students in the Library	C	One system with internet facility is available	One more system with internet facility can be provided to the students
66	Status of MANA TV functioning	C	Not functioning	
67	Whether MANA TV schedule is circulated to the students	C	Not functioning	
68	Maintenance of MANA TV Viewers' Register	C	Not functioning	
VII-Student Support Activities				
69	Name of Physical Director & Mob.No		Ch. V. Nagi Reddy (I/C), 9652222299	
70	Record of Physical Education Department	B	Maintained	
71	Records of events conducted and significant achievements in Sports & Games	B	One Ranji Cricket Player	
72	Record of cultural programmes conducted	B	Few activities	
73	Record of any other extra-curricular activities conducted	C	Few activities	
74	Maintenance of JKC facilities & records	C	No JKC	
75	Record of Students trained in different verticals	C	No JKC	

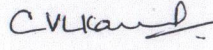
Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
Record of Student trained and placed in JKC	C	No JKC	
Name of Career Guidance Coordinator and Mob.No		Ch.V. Nagi Reddy	
Record of activities Career Guidance and placement cell	B	Record not maintained	
Name of DRC Coordinator & Mob. No.	C	Not a DRC	
Implementation of DRC Action Plan	C	Not a DRC	
IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc)	B	Maintained	Suggested to strengthen, prepare AQAR annually and upload to NAAC website
Record of Support by Alumni Association	C	No support	Can approach old students for support
Record of Grievance Redressal Cell / Anti Ragging Cell	A	Well maintained	
Mentoring / Counseling System	B	1 teacher for 25 students	Record can be maintained
VIII-Basic Amenities			
Maintenance of drinking water	A	Safe drinking water is provided to all the students	
Maintenance of Sanitation	A	Well maintained	
Rest room for women students	A	Available	
Greenery & Cleanliness	A	Maintained	
Health Care Facility	C	No health care facility	Suggested to maintain First aid kit
Canteen	C	No canteen	
IX-GOVERNANCE AND LEADERSHIP			
Staff Council Register	B	Maintained in loose sheets	
Functioning of Committees in Administration (Minutes of Meetings)	A	Functioning well	
Awards/Achievements	C	Nil	
Faculty development initiatives if any	C	Nil	
X - IT INITIATIVES			
e-class rooms (Number & Usage)	B	Record not maintained	
Internet Centre	A	Record not maintained	
Computer labs (No. of labs & working systems)	A	2 Labs & 54 working computers	
XI-Best Practices			

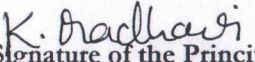
	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions Academic Advisors
98	Record of best/innovative practices by the institution	A Not collecting fees from women students & Conducting study hour (4 to 5 pm)	
99	College Activity Register 2013-14 & Hard Copy of AQAR 2013-14 (should be available with the Principal)	B AQAR not available	Suggested to maintain
100	Over All Impression on the College	B Academic activities are good	

Signatures of Academic Advisors


Signature of the Vice-Principal

1  (11/11) 2014.
(G. SRINIVASA RAO)

2  11.11.14.
(C.V.L. KARUNA)


Signature of the Principal
PRINCIPAL
S.K.R.B.R COLLEGE
NARASARAOPET.

